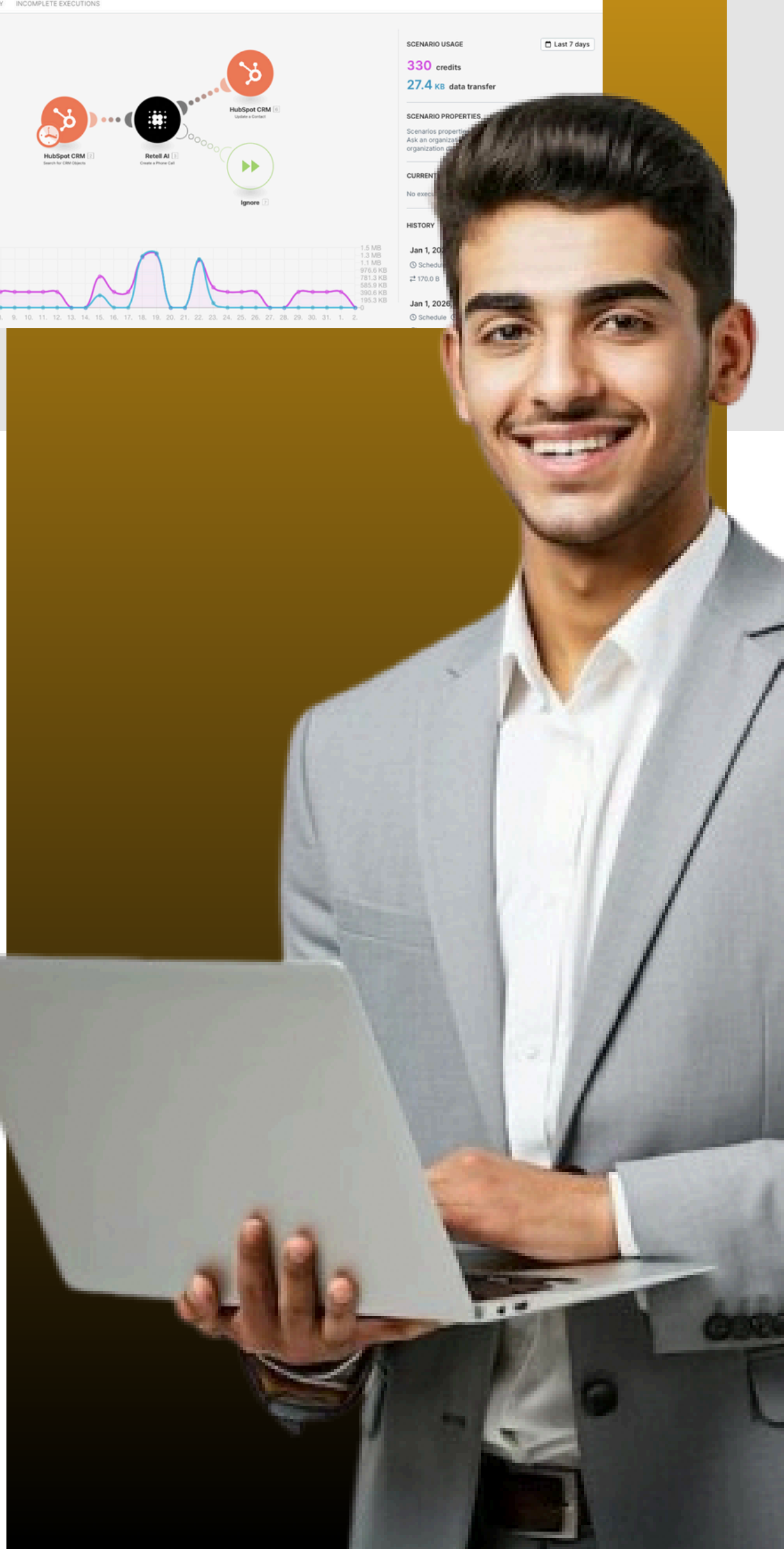




JOB AID

CLIENT STATUS UPDATE TEMPLATE

Helps structure clear, professional updates.



Template Content:

- Completed work:
- In-progress work:
- Blocked or delayed items:
- Next steps:
- Support or clarification needed:

Key Reminder

Certified VAs follow systems. Clear systems create reliable results.

