



JOB AID

BOUNDARY-SETTING REFERENCE

Supports clear limits without defensiveness.

Use When

Requests exceed authority or scope.

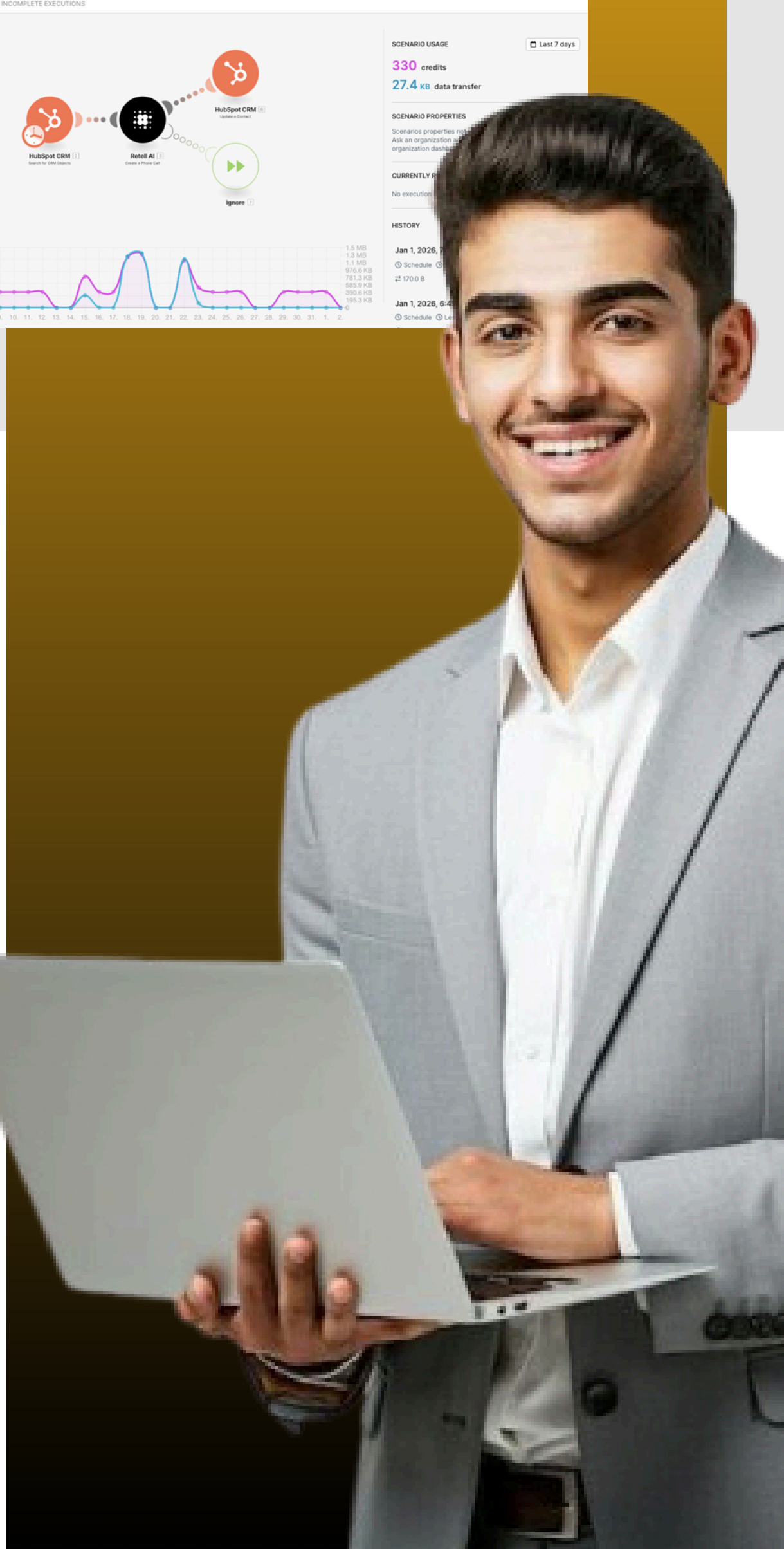


Anchors

- State limits clearly
- Avoid policy dumping
- Escalate with context

Key Reminder

Boundaries protect outcomes.



Key Reminder

Certified VAs follow systems. Clear systems create reliable results.

