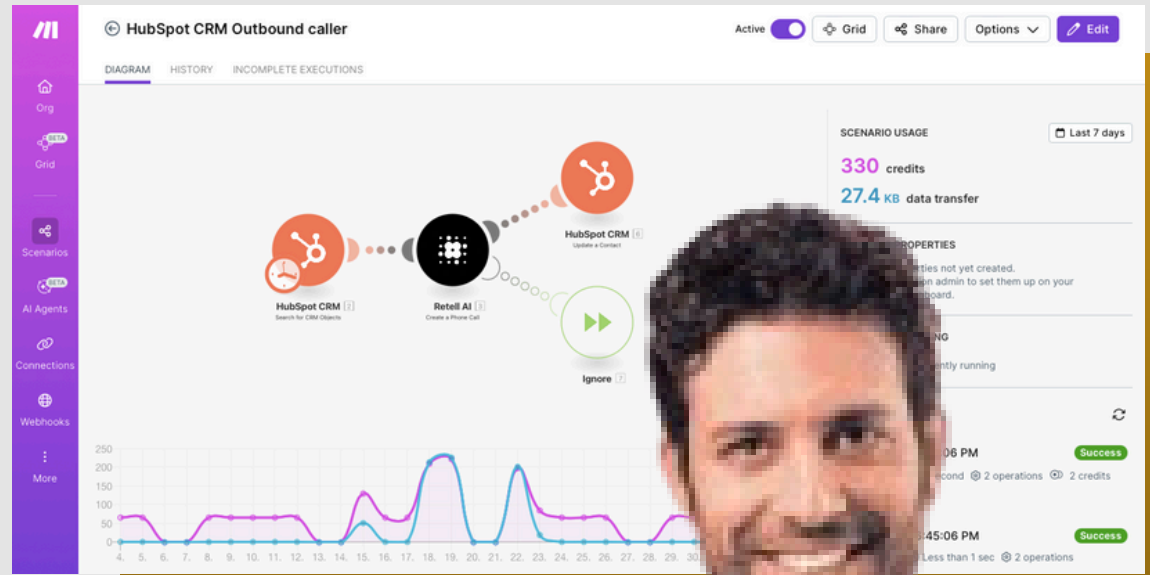




JOB AID

ESCALATION DECISION GUIDE



Escalate when:

- A deadline is at risk
- Scope has changed
- Quality may be affected
- Dependencies are blocked

Do not escalate when:

The issue can be resolved without impact

You are still within agreed expectations



Key Reminder

Certified VAs follow systems. Clear systems create reliable results.

